

Microsoft®
Business
Solutions

Microsoft® Business Solutions–Solomon
Distribution Sample Reports
Release 6.0

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Contents

| | |
|--|----|
| Inventory Sample Reports | 2 |
| Inventory Valuation..... | 3 |
| Inventory Trial Balance..... | 5 |
| IN Transactions..... | 7 |
| Sales by Inventory ID..... | 9 |
| | |
| Bill of Material Sample Reports | 11 |
| Component Where-Used Lists..... | 12 |
| Work Center Where-Used..... | 14 |
| | |
| Work Order Sample Reports | 16 |
| Work Order Component Shortage..... | 17 |
| Planned Inventory Position..... | 19 |
| Shop Packet-Traveler..... | 21 |
| | |
| Order Management Sample Reports | 23 |
| Order Types..... | 24 |
| Packing Slip..... | 26 |
| Invoice..... | 28 |
| Sales Journal..... | 30 |
| Sales Order by Customer..... | 32 |
| Back Orders..... | 34 |
| | |
| Purchasing Sample Reports | 36 |
| Purchase Order..... | 37 |
| Receipts Register..... | 39 |
| Unvouchered Receipts..... | 41 |
| | |
| Inventory Replenishment Sample Reports | 43 |
| Expediting Reports..... | 44 |
| Current Replenishment Needs..... | 46 |
| Inventory Turnover..... | 48 |
| | |
| EDI Sample Reports | 50 |
| EDI PO Received..... | 51 |
| EDI & Solomon Price Discrepancies..... | 53 |
| | |
| Advanced Shipment Management Sample Reports | 55 |
| Uniform Straight Bill of Lading..... | 56 |

Inventory Sample Reports

This section includes information about the most common Inventory reports. Samples of each report are also included.

- [*Inventory Valuation*](#)
- [*Inventory Trial Balance*](#)
- [*IN Transactions*](#)
- [*Sales by Inventory ID*](#)

Inventory Valuation (10.620.00)

Crystal Report name

10620.rpt

The Inventory Valuation (10.620.00) report lists item ID, description, valuation method, and stocking UOM and then by site lists the quantity-on-hand, site cost, and the receipts for each site -- with receipt number, quantity, cost and extended cost.

Possible Sort/Select Options

Inventory ID

Site ID

Product Class

This report is commonly used to analyze the book value of inventory items by site or to compare to the Trial Balance (01.610.00) report from General Ledger before period closings.

Data Entry Screen

Receipts (10.010.00)

Issues (10.020.00)

Adjustments (10.030.00)

Transfers (10.040.00)

You have the option to include or exclude items with zero balances. Other sort/select options that might be meaningful are by Product Class or Inventory Site.

Report Formats

- Exclude Zero Balance
- Include Zero Balance

Inventory Valuation (10.620.00)

Date: Tuesday, February 08, 2005
 Time: 04:54PM
 User: SYSADMIN

Contoso, Ltd
Inventory Valuation - Exclude Zero Balance
 Period: 01-00 As of: 1/1/2000

Page: 1 of 1
 Report: 10620.rpt
 Company: 0060

| Inventory ID | Description | Value Method | Unit | Product Class | Qty On Hand | Site Cost | Layer Type | Specific Cost ID | Rcpt Nbr | Rcpt Date | Qty Received | Unit Cost | Ext Cost |
|----------------------|---|---------------|------|---------------|-------------|------------------|------------|------------------|----------|-----------|--------------|-----------|------------------|
| HON-672L-L | 600 Series Wide Lateral Two Drawer File Cabinet | Standard Cost | EA | FILCAB | | | | | | | | | |
| Site: LA Los Angeles | ABC Code: | | | | | | Movement: | | | | | | |
| | Site Total | | | | 200 | 60,000.00 | | | | | 200 | 300.000 | 60,000.00 |
| | Inventory ID Total | | | | 200 | 60,000.00 | | | | | 200 | | 60,000.00 |
| HON-672L-P | 600 Series Wide Lateral Two Drawer File Cabinet | Standard Cost | EA | FILCAB | | | | | | | | | |
| Site: LA Los Angeles | ABC Code: | | | | | | Movement: | | | | | | |
| | Site Total | | | | 100 | 30,000.00 | | | | | 100 | 300.000 | 30,000.00 |
| | Inventory ID Total | | | | 100 | 30,000.00 | | | | | 100 | | 30,000.00 |
| | Total | | | | 300 | 90,000.00 | | | | | 300 | | 90,000.00 |

Inventory Trial Balance (10.630.00)

Crystal Report name

10630.rpt

Use Inventory Trial Balance (10.630.00) to create an item-by-item listing of all transactions affecting the current accounting period's inventory item quantity or cost amounts. You may optionally include transactions involving non-stock items.

Possible Sort/Select Options

Inventory ID
Site ID
Batch Number
Reference Number

Note: Transactions for non-stock items are for informational purposes only; the beginning and ending balances of non-stock items are always zero on this report.

Data Entry Screen

Receipts (10.010.00)
Issues (10.020.00)
Adjustments (10.030.00)
Transfers (10.040.00)

You may also select to print this report for more than just the current period's transactions by changing the beginning and/or ending period for the report.

Report Formats

- Standard
- All Items (include Non-Stock)
- All Items – Bi-Monetary

Inventory Trial Balance (10.630.00)

Date: Tuesday, February 08, 2005
 Time: 04:51PM
 User: SYSADMIN

Contoso, Ltd
Inventory Trial Balance - Standard
 Periods: 01-99 Through 01-00 As of: 1/1/2000

Page: 1 of 1
 Report: 10630S.rpt
 Company: 0060

| Transaction Type | Batch Number | Reference Number | Transaction Date | Specific Cost ID | Warehouse Bin Loc | Transaction Unit | Quantity | Conversion Factor | Quantity In Stk Units | Unit Cost | Ext Cost |
|---|--------------|------------------|------------------|------------------|-------------------|------------------|----------|-------------------|---------------------------|-------------|------------------|
| Inventory ID HON-672L-L 600 Series Wide Lateral Two Drawer File Cabinet | | | | | | | | | | | |
| Site LA Los Angeles | | | | | | | | | | | |
| Beg Balance | | | | | | | | | | | |
| Receipt | 000001 | 223 | 3/18/1999 | | 02B04 | EA | 200 | 1.00 | 200 | 0.000 | 0.00 |
| Adjustment | 000008 | 2157 | 3/19/1999 | | 02B04 | EA | -200 | 1.00 | -200 | 0.000 | 0.00 |
| Adjustment | 000008 | 2157 | 3/19/1999 | | 02B04 | EA | 200 | 1.00 | 200 | 0.000 | 53,200.00 |
| Cost Adjustment | 000010 | 10530UPD | 3/19/1999 | | | EA | 0 | 1.00 | 0 | 0.000 | 6,800.00 |
| | | | | | | | | | Site ID Total | 200 | 60,000.00 |
| Site SF San Francisco | | | | | | | | | | | |
| Beg Balance | | | | | | | | | | | |
| | | | | | | | | | 0 | 0.00 | |
| | | | | | | | | | Site ID Total | 0 | 0.00 |
| | | | | | | | | | Inventory ID Total | 200 | 60,000.00 |
| Inventory ID HON-672L-P 600 Series Wide Lateral Two Drawer File Cabinet | | | | | | | | | | | |
| Site LA Los Angeles | | | | | | | | | | | |
| Beg Balance | | | | | | | | | | | |
| Receipt | 000001 | 223 | 3/18/1999 | | 02B04 | EA | 100 | 1.00 | 100 | 0.000 | 0.00 |
| Cost Adjustment | 000010 | 10530UPD | 3/19/1999 | | | EA | 0 | 1.00 | 0 | 0.000 | 30,000.00 |
| | | | | | | | | | Site ID Total | 100 | 30,000.00 |
| Site NY New York | | | | | | | | | | | |
| Beg Balance | | | | | | | | | | | |
| | | | | | | | | | 0 | 0.00 | |
| | | | | | | | | | Site ID Total | 0 | 0.00 |
| | | | | | | | | | Inventory ID Total | 100 | 30,000.00 |
| | | | | | | | | | Total | 300 | 90,000.00 |

IN Transactions (10.680.00)

Crystal Report name

10680.rpt

Possible Sort/Select Options

Inventory ID
Transaction Type
Batch Number
Reference Number

Data Entry Screen

Receipts (10.010.00)
Issues (10.020.00)
Adjustments (10.030.00)
Transfers (10.040.00)

Use the IN Transactions (10.680.00) report to list all inventory transactions that have taken place in a particular accounting period. The report prints the quantities of each transaction and the detail of the transaction (batch number, general ledger accounts, reference numbers, dates, item IDs, descriptions, etc). This report defaults to the current period, but you may enter a beginning and ending period to report. The report prints all transactions of a like type together -- all adjustments, then assemblies, issues, receipts, etc. Subtotals of quantities for each type are listed as well as a grand total of all transactions.

To provide a clear inventory audit trail, generate the IN Transactions (10.680.00) report at the end of every accounting period before period closing. Also generate it as necessary at the end of data entry sessions for verification of inventory transaction entries.

Report Formats

- n/a

IN Transactions (10.680.00)

Date: Wednesday, February 09, 2005
 Time: 10:36AM
 User: SYSADMIN

Contoso, Ltd
IN Transactions - PTD Inventory Trans List
 Periods: 01-99 Through 12-99 As of: 1/1/2000

Page: 1 of 1
 Report: 10680.rpt
 Company: 0060

| Batch | Ref Number | Tran Type | Inventory ID | Qty | UOM | Conv Factor | Unit Cost | Site | Whse Bin Loc | Journal Type | Account | Subaccount | Debit Amt | Credit Amt |
|-------------------|------------|-----------------|---|------|-----|-------------|-----------|---------|--------------|--------------|---------|-------------------|------------------|------------------|
| Transaction Type: | | Cost Adjustment | | | | | | | | | | | | |
| 000010 | | 3/19/1999 | HON-672L-L 600 Series Wide Lateral Two Drawer File Cabi | | | | | LA | | | 1210 | 00-000-00-00-00-0 | 6,800.00 | |
| | | | | | | | | | | | 4500 | 00-000-00-00-00-0 | | 6,800.00 |
| 000010 | | 3/19/1999 | HON-672L-P 600 Series Wide Lateral Two Drawer File Cab | | | | | LA | | | 1210 | 00-000-00-00-00-0 | 30,000.00 | |
| | | | | | | | | | | | 4500 | 00-000-00-00-00-0 | | 30,000.00 |
| | | | | | | | | | | | | | 36,800.00 | 36,800.00 |
| Transaction Type: | | Adjustment | | | | | | | | | | | | |
| 000008 | 2157 | Adjustment | HON-672L-L 600 Series Wide Lateral Two Drawer File Cabi | | | | | LA | 02B04 | | | | | |
| | | 3/19/1999 | | -200 | EA | | 1.00 | 0.000 | | IN | 3080 | 00-000-00-00-00-0 | 0.00 | |
| | | | | | | | | | | | 1210 | 00-000-00-00-00-0 | | 0.00 |
| 000008 | 2157 | Adjustment | HON-672L-L 600 Series Wide Lateral Two Drawer File Cabi | | | | | LA | 02B04 | | | | | |
| | | 3/19/1999 | | 200 | EA | | 1.00 | 0.000 | | IN | 1210 | 00-000-00-00-00-0 | 53,200.00 | |
| | | | | | | | | | | | 3080 | 00-000-00-00-00-0 | | 53,200.00 |
| | | | | | | | | | | | | | 53,200.00 | 53,200.00 |
| Transaction Type: | | Invoice | | | | | | | | | | | | |
| 000014 | I0009389 | Invoice | HON-672L-L 600 Series Wide Lateral Two Drawer File Cabi | | | | | LA | 02B04 | | | | | |
| | | 12/1/1999 | | -1 | EA | | 1.00 | 300.000 | 380.000 | OM | 4150 | 99-999-99-99-99-9 | 300.00 | |
| | | | | | | | | | | | 1210 | 00-000-00-00-00-0 | | 300.00 |
| | | | | | | | | | | | | | 300.00 | 300.00 |
| Transaction Type: | | Receipt | | | | | | | | | | | | |
| 000001 | 223 | Receipt | HON-672L-P 600 Series Wide Lateral Two Drawer File Cabi | | | | | LA | 02B04 | | | | | |
| | | 3/18/1999 | | 100 | EA | | 1.00 | 0.000 | | IN | 1210 | 00-000-00-00-00-0 | 0.00 | |
| | | | | | | | | | | | 4230 | 00-000-00-00-00-0 | | 0.00 |
| 000001 | 223 | Receipt | HON-672L-L 600 Series Wide Lateral Two Drawer File Cabi | | | | | LA | 02B04 | | | | | |
| | | 3/18/1999 | | 200 | EA | | 1.00 | 0.000 | | IN | 1210 | 00-000-00-00-00-0 | 0.00 | |
| | | | | | | | | | | | 4230 | 00-000-00-00-00-0 | | 0.00 |
| | | | | | | | | | | | | | 90,300.00 | 90,300.00 |

Sales by Inventory ID (10.720.00)

Crystal Report name

10720.rpt

Use Sales by Inventory ID (10.720.00) to compare sales of each inventory item to the total company sales. The total company sales number is calculated from the total sales of all product classes.

Possible Sort/Select Options

Inventory ID
Product Class
Site ID

Selecting Print Prior Year on the Options tab causes the report to print with last fiscal year's period and year-to-date quantities and amounts beneath the current period and current year-to-date totals.

Data Entry Screen

Issues (10.020.00)

Report Formats

- n/a

Sales by Inventory ID (10.720.00)

Date: Wednesday, February 09, 2005
 Time: 10:28AM
 User: SYSADMIN

Contoso, Ltd
Sales by Inventory ID
 Period: 01-00 As of: 1/1/2000

Page: 1 of 1
 Report: 10720.rpt
 Company: 0060

| Inventory ID | Type | Description | Qty Sold | Sales | Pct of Sales | Cost of Sales | Profit | Pct of Profit | Margin Pct | |
|---------------------------|---------------|---|-------------|--------------|-----------------|----------------|-----------------|---------------|----------------|---------------|
| HON-572L-L | Finished Good | 600 Series Wide Lateral Two Drawer File Cabinet | | | | | | | | |
| | | PTD: | 5 | 1,900.00 | 50.00% | 1,500.00 | 400.00 | 50.00% | 21.05% | |
| | | YTD: | 5 | 1,900.00 | 50.00% | 1,500.00 | 400.00 | 50.00% | 21.05% | |
| HON-572L-P | Finished Good | 600 Series Wide Lateral Two Drawer File Cabinet | | | | | | | | |
| | | PTD: | 5 | 1,900.00 | 50.00% | 1,500.00 | 400.00 | 50.00% | 21.05% | |
| | | YTD: | 5 | 1,900.00 | 50.00% | 1,500.00 | 400.00 | 50.00% | 21.05% | |
| Inventory ID Total | | | PTD: | 10.00 | 3,800.00 | 100.00% | 3,000.00 | 800.00 | 100.00% | 21.05% |
| | | | YTD: | 10.00 | 3,800.00 | 100.00% | 3,000.00 | 800.00 | 100.00% | 21.05% |

Bill of Material Sample Reports

This section includes information about the most common Bill of Material reports. Samples of each report are also included.

- [Component Where-Used Lists](#)
- [Work Center Where-Used](#)

Component Where-Used List (11.610.00)

Crystal Report name

11610.rpt

Possible Sort/Select Options

Kit ID

Component ID

The Component Where-Used Lists (11.610.00) report lists components from bills of material created in Bill of Material Maintenance (11.250.00), showing the bills of material in which each component is used. (This report presents the same information as Component Where-Used (11.330.00), which also enables you to perform queries.)

Data Entry Screen

Bill of Material

Maintenance (11.250.00)

This report is especially useful for finding all bills of material that need to be modified when the usage of a component has changed or been discontinued. A "component" is any item attached to a higher level. Subassembly-where-used lists are also provided.

Report Formats

- **Single Level** — This format displays each component and its immediate parent bills of material in a single-level format.
- **Indented** — This format displays each component and its parent bills of material in an indented, multi-level format. Each parent bill that is itself a component in a higher level bill is immediately imploded to show the higher level bills and printed within the context of the original component. Level numbers are shown and higher level parent bills are indented to the right to clarify the relationships among the components, subassemblies, and final assemblies.

Component Where-Used List (11.610.00)

Date: Wednesday, February 09, 2005
 Time: 1:49PM
 User: SYSADMIN

Contoso, Ltd
Component Where-Used Lists - Indented
 Period: 01-00 As of: 1/1/2000

Page: 1 of 1
 Report: 11610l.rpt
 Company: 0060

| Component | | Component Description | -----Inventory----- | | | | Class | Type | Source | Stock | Unit | |
|-----------|---------------------------------------|-----------------------|---------------------|-----|-----|-----|------------|----------|----------|------------------|-------------|---------------|
| ORBOLT | | Carriage Bolts | | | | | MMGWO | C | P | T | EA | |
| Level | Kit | Kit Site | -----Inventory----- | | | | Engineered | Scrap | Standard | Start/ | Supersedes/ | |
| | | | Class | Ty | Src | Stk | Unit | Quantity | Percent | Quantity | Stop | Superseded By |
| 1..... | ORKIT | | MMGWO | F | M | T | EA | 10 | .000 | 10 | | |
| | Inventory Kit for demonstrating Kits | | Comp Site: | | | | | A | | | | |
| 1..... | ORCRANK-ASSEMBLY | 200 | MMGWO | S | M | T | EA | 2 | .000 | 2 | | |
| | Retro Crank Assembly | | Comp Site: | 200 | | | | A | | Sub Assy Status: | N | |
| 2..... | ORETRO24 | 200 | MMGWO | F | M | T | EA | 1 | .000 | 1 | | |
| | Premier Edition Retro-Bike (24" size) | | Comp Site: | 200 | | | | A | | Sub Assy Status: | A | |
| 1..... | ORETRO24 | 200 | MMGWO | F | M | T | EA | 12 | .000 | 12 | | |
| | Premier Edition Retro-Bike (24" size) | | Comp Site: | 200 | | | | A | | Sub Assy Status: | N | |
| 1..... | ORSEATASSEMBLY | 200 | MMGWO | S | M | T | EA | 1 | .000 | 1 | | |
| | Seat Assembly | | Comp Site: | 200 | | | | A | | Sub Assy Status: | N | |
| 2..... | ORETRO24 | 200 | MMGWO | F | M | T | EA | 1 | .000 | 1 | | |
| | Premier Edition Retro-Bike (24" size) | | Comp Site: | 200 | | | | A | | Sub Assy Status: | A | |

Work Center Where-Used (11.720.00)

Crystal Report name

11720.rpt

Possible Sort/Select Options

Work Center

Kit ID

Site ID

Work Center Where-Used (11.720.00) report lists work centers from routings created in Routing Maintenance (11.260.00), showing the routings in which each work center is used. It is especially useful for finding all routings that need to be modified when the usage of a work center has been changed or discontinued.

Report Formats

Data Entry Screen

Routing Maintenance
(11.260.00)

- n/a

Work Center Where-Used (11.720.00)

Date: Wednesday, February 09, 2005
 Time: 2:17PM
 User: SYSADMIN

Contoso, Ltd
 Work Center Where-Used
 Period: 01-00 As of: 1/1/2000

Page: 1 of 1
 Report: 11720.rpt
 Company: 0060

| Work Center: ASSEMBLY1 | | Description: Final Assembly Area | | | | | | Eng Hours/Unit | |
|------------------------|---------------------------------------|----------------------------------|--------|--------------|--------------|------------------|---------|----------------|---------|
| Routing ID | Description | Site | Status | Routing Step | Operation ID | Description | Type | Labor | Machine |
| 0RCRANK-ASSMBLY | Retro Crank Assembly | 200 | Active | 00010 | SETUP | Workcenter Setup | Setup | 2.500 | 0.000 |
| 0RCRANK-ASSMBLY | Retro Crank Assembly | 200 | Active | 00030 | ASSEMBLE | Final Assembly | Runtime | 0.100 | 0.000 |
| 0RETRO24 | Premier Edition Retro-Bike (24" size) | 200 | Active | 00020 | ASSEMBLE | Final Assembly | Runtime | 1.100 | 0.000 |
| 0RFRONTWHEEL24 | 24" Front Wheel Assembly | 200 | Active | 00010 | ASSEMBLE | Final Assembly | Runtime | 0.750 | 0.750 |
| 0RREARWHEEL24 | 24" Rear Wheel Assembly | 200 | Active | 00020 | ASSEMBLE | Final Assembly | Runtime | 1.100 | 0.000 |
| 0RSEATASSMBLY | Seat Assembly | 200 | Active | 00020 | ASSEMBLE | Final Assembly | Runtime | 0.100 | 0.000 |

| Work Center: DRILL1 | | Description: Drill Press Center | | | | | | Eng Hours/Unit | |
|---------------------|---------------------------------------|---------------------------------|--------|--------------|--------------|--------------------------|---------|----------------|---------|
| Routing ID | Description | Site | Status | Routing Step | Operation ID | Description | Type | Labor | Machine |
| 0RCRANK-ASSMBLY | Retro Crank Assembly | 200 | Active | 00020 | DRILL | Drill Brackets and Frame | Runtime | 0.050 | 0.100 |
| 0RETRO24 | Premier Edition Retro-Bike (24" size) | 200 | Active | 00010 | DRILL | Drill Brackets and Frame | Runtime | 0.200 | 0.100 |
| 0RREARWHEEL24 | 24" Rear Wheel Assembly | 200 | Active | 00010 | DRILL | Drill Brackets and Frame | Runtime | 0.100 | 0.100 |
| 0RSEATASSMBLY | Seat Assembly | 200 | Active | 00010 | DRILL | Drill Brackets and Frame | Runtime | 0.200 | 0.000 |

| Work Center: QC1 | | Description: Quality Assurance/Inspection | | | | | | Eng Hours/Unit | |
|------------------|---------------------------------------|---|--------|--------------|--------------|---------------------|---------|----------------|---------|
| Routing ID | Description | Site | Status | Routing Step | Operation ID | Description | Type | Labor | Machine |
| 0RCRANK-ASSMBLY | Retro Crank Assembly | 200 | Active | 00040 | INSPECT | Inspect Connections | Runtime | 0.050 | 0.000 |
| 0RETRO24 | Premier Edition Retro-Bike (24" size) | 200 | Active | 00030 | INSPECT | Inspect Connections | Runtime | 0.300 | 0.000 |
| 0RFRONTWHEEL24 | 24" Front Wheel Assembly | 200 | Active | 00020 | INSPECT | Inspect Connections | Runtime | 0.200 | 0.000 |
| 0RREARWHEEL24 | 24" Rear Wheel Assembly | 200 | Active | 00030 | INSPECT | Inspect Connections | Runtime | 0.200 | 0.000 |
| 0RSEATASSMBLY | Seat Assembly | 200 | Active | 00030 | INSPECT | Inspect Connections | Runtime | 0.100 | 0.000 |

Work Order Sample Reports

This section includes information about the most common Work Order reports. Samples of each report are also included.

- [*Work Order Component Shortage*](#)
- [*Planned Inventory Position*](#)
- [*Shop Packet-Traveler*](#)

Work Order Component Shortage (12.620.00)

Crystal Report name

12620.rpt

Possible Sort/Select Options

Work Order Number
Stage
Customer ID

Data Entry Screen

Work Order Entry
(12.250.00)

The Work Order Component Shortage - Manufacturing WO Summary (12.620.00) report lists orders with component shortages. For these work orders, on-hand or available quantity for one or more components as specified by the materials list is insufficient for the work order's remaining quantity to build. The report includes work order ID, component site ID, a summary description of the part to build, customer name, related sales order ID, quantity remaining to build, and type of component shortage (shortage alert). The report can also include information about closed work orders.

Under Shortage Alert, On Hand indicates that there is a shortage in the on-hand quantity, and Avail indicates that there is sufficient quantity on hand, but it has already been allocated and therefore a shortage of available material exists. If Avail, On Hand appears, a shortage exists where there is no quantity available (material is already allocated and there is no inbound supply anticipated) as well as insufficient quantity currently on hand.

Report Formats

- Manufacturing WO Summary
- Manufacturing WO Detail

Work Order Component Shortage (12.620.00)

Date: Wednesday, February 09, 2005
 Time: 1:41:24PM
 User: SYSADMIN

Contoso, Ltd

Page: 1 of 1
 Report: 12620MD.rpt
 Company: 0060

Work Order Component Shortage - Manufacturing WO Detail

Period: - As of: 2/9/2005

| Work Order ID | Status | Part to Build | Customer | Sales Order | WO Type | Stage | Current Qty | Qty Remaining | Qty Scrapped | Out to Rework |
|---------------------|-------------|------------------------|--------------------------|---------------|---------------|-----------|-------------|---------------|--------------|-----------------|
| Company | Description | Plan Start - End Dates | Actual Start - End Dates | Build To Type | To: | | | | | |
| WO002 | Active | ORCRANK-ASSMBLY | C300 | | Manufacturing | Released | 750 | 750 | 0 | 0 |
| | 0060 | Retro Crank Assembly | 1/1/2000 - 1/10/2000 | | 2/9/2005 - | To Stock | | | | |
| Component ID | Site ID | WO Required | Issued | Transferred | Scrapped | Remaining | Date Req'd | Avail.-Site | On Hand-Site | Shortage Alert |
| ORBOLT | 200 | 1500 | 20 | 0 | 0 | 1480 | 1/1/2000 | 0 | 880 | Avail., On Hand |
| Carriage Bolts | | | | | | | | | | |
| ORNUT | 200 | 1500 | 20 | 0 | 0 | 1480 | 1/1/2000 | 0 | 880 | Avail., On Hand |
| Hex Nut | | | | | | | | | | |
| ORPEDAL | 200 | 1500 | 20 | 0 | 0 | 1480 | 1/1/2000 | 0 | 880 | Avail., On Hand |
| Retro Bicycle Pedal | | | | | | | | | | |
| WO004 | Active | ORCRANK-ASSMBLY | | | Manufacturing | Firm | 1300 | 1300 | 0 | 0 |
| | 0060 | Retro Crank Assembly | 1/20/2000 - 3/30/2005 | | - | To Stock | | | | |
| Component ID | Site ID | WO Required | Issued | Transferred | Scrapped | Remaining | Date Req'd | Avail.-Site | On Hand-Site | Shortage Alert |
| ORBOLT | 200 | 2600 | 0 | 0 | 0 | 2600 | 1/20/2000 | 0 | 880 | Avail., On Hand |
| Carriage Bolts | | | | | | | | | | |
| ORCRANK | 200 | 1300 | 0 | 0 | 0 | 1300 | 1/20/2000 | 0 | 940 | Avail., On Hand |
| Bicycle Crank | | | | | | | | | | |
| ORNUT | 200 | 2600 | 0 | 0 | 0 | 2600 | 1/20/2000 | 0 | 880 | Avail., On Hand |
| Hex Nut | | | | | | | | | | |
| ORPEDAL | 200 | 2600 | 0 | 0 | 0 | 2600 | 1/20/2000 | 0 | 880 | Avail., On Hand |
| Retro Bicycle Pedal | | | | | | | | | | |
| Work Order Count | 2 | | | | | | | | | |

Planned Inventory Position (12.630.00)

Crystal Report name

12630.rpt

Report Formats

The Planned Inventory Position - Summary (12.630.00) report lists items on-hand and available to fulfill work order component requirements as of a certain date. Reported item availability is based on the date you enter relative to the inventory item information on outstanding sales orders, purchase orders, and work orders (both supply and consumption orders) as of that date. The report includes inventory ID and description, item site ID and name, on-hand quantity, any stock additions or withdrawals, and the planned inventory position (quantity available) as of the date you specify.

Possible Sort/Select Options

Inventory ID
Site ID

Data Entry Screen

n/a

The Planned Inventory Position (12.630.00) report is most accurate and useful when you carefully manage work order date information: planned and actual start and end dates, date promised, date required, etc. For example, if you select the option to include planned work orders on the report and some of the work orders do not have a planned end date, their actions will be included in the inventory position calculation.

Like the Planned Inventory Position - Summary (12.630.00) report, the Planned Inventory Position - Detail (12.630.00) report lists items on-hand and available to fulfill work order component requirements as of a certain date. Reported item availability is based on the date you enter relative to the inventory item information on outstanding sales orders, purchase orders, and work orders (both supply and consumption orders) as of that date. The report includes inventory ID and description, item site ID and name, on-hand quantity, any stock additions or withdrawals, and the planned inventory position (quantity available) as of the date you specify.

Planned Inventory Position (12.630.00)

Date: Wednesday, February 09, 2005

Time: 1:42:46PM

User: SYSADMIN

Contoso, Ltd

Planned Inventory Position - Detail
Period: - As of: 2/9/2005

Page: 1 of 7

Report: 12630D.rpt

Company: 0060

Up to Inventory Position Date 2/9/2005

| Inventory ID | Description | | | | | | | | | |
|--------------|--------------|-----------|----------------------|-------|---|------|-----------|-------------|----------------------------|--------|
| Item Site | Site Name | Date | Source | ID | Company | Plan | Additions | Withdrawals | Planned Inventory Position | |
| ORBOLT | | | Carriage Bolts | | (UOM-Stocking: EA, Purchasing: EA, Sales: EA) | | | | | |
| 200 | Building 200 | | | | | | | | On Hand | 880 |
| | | 1/1/2000 | Material Requirement | WO002 | 0060 | | 0 | 1,480 Late | 1/1/2000 | -600 |
| | | 1/5/2000 | Material Requirement | WO003 | 0060 | | 0 | 1,200 Late | 1/5/2000 | -1,800 |
| | | 1/20/2000 | Material Requirement | WO004 | 0060 | | 0 | 2,600 Late | 1/20/2000 | -4,400 |
| | Site Total | | | | | | 0 | 5,280 | | |
| ORCHAIN | | | Bicycle Chain | | (UOM-Stocking: FT, Purchasing: FT, Sales: FT) | | | | | |
| 200 | Building 200 | | | | | | | | On Hand | 0 |
| | | 1/5/2000 | Material Requirement | WO003 | 0060 | | 0 | 400 Late | 1/5/2000 | -400 |
| | Site Total | | | | | | 0 | 400 | | |
| ORCHAINGUARD | | | Bicycle Chainguard | | (UOM-Stocking: EA, Purchasing: EA, Sales: EA) | | | | | |
| 200 | Building 200 | | | | | | | | On Hand | 0 |
| | | 1/5/2000 | Material Requirement | WO003 | 0060 | | 0 | 400 Late | 1/5/2000 | -400 |
| | Site Total | | | | | | 0 | 400 | | |
| ORCRANK | | | Bicycle Crank | | (UOM-Stocking: EA, Purchasing: EA, Sales: EA) | | | | | |
| 200 | Building 200 | | | | | | | | On Hand | 940 |
| | | 1/1/2000 | Material Requirement | WO002 | 0060 | | 0 | 740 Late | 1/1/2000 | 200 |
| | | 1/20/2000 | Material Requirement | WO004 | 0060 | | 0 | 1,300 Late | 1/20/2000 | -1,100 |
| | Site Total | | | | | | 0 | 2,040 | | |

Shop Packet – Traveler (12.650.00)

Crystal Report name

12650.rpt

The purpose of the Shop Packet - Traveler (12.650.00) report is to produce the documentation necessary for shop-floor personnel to know what to do, and what to use, to fulfill the requirements of any given work order. It consists of:

Possible Sort/Select Options

Work Order Number
Material Routing

- Cover Sheet -- General work order information (part to build, quantity to build, customer, sales order, required date, etc.).

Data Entry Screen

Work Order Entry
(12.250.00)

- Materials Pick List -- A list of all the components, quantities, required dates, pick site(s), pick locations, and so forth needed to fulfill the work order as specified in the work order's material requirements list. This pick list is the same as you would get in the Work Order Pick List Report (12.640.00).
- Routing List -- A list of all the operational steps that must be completed in order to transform the work order's components into the part to build, as specified in the work order's routing list.

Report Formats

- n/a

Shop Packet – Traveler (12.650.00)

Date: Wednesday, February 09, 2005
 Time: 11:44:52AM
 User: SYSADMIN

Contoso, Ltd
 Shop Packet-Traveler
 Period: - As of: 1/1/2000

Page: 1 of 3
 Report: 12650M.rpt
 Company: 0060

Cover Sheet

| Work Order ID | Status | Company | Processing Stage | Original Qty | Current Qty | Qty Remaining | Planned Start-End | WO Type | | | |
|-----------------|-----------------|---------|------------------|--------------|----------------|-----------------|---------------------|--------------------|-----------------|-----------------|------------------|
| WO001 | Active | 0060 | Released | 100 | 100 | 100.00 | 1/1/2000 - 1/5/2000 | Manufacturing | | | |
| Build To | Target | | | | Site ID | Customer | Original Qty | Current Qty | Complete | Ops-Cmpl | Remaining |
| To Stock | 0RCRANK-ASSMBLY | | | | 200 | | 100 | 100 | 0 | 0 | 100 |

Notes

Date: Wednesday, February 09, 2005
 Time: 11:44:53AM
 User: SYSADMIN

Contoso, Ltd
 Shop Packet-Traveler
 Period: - As of: 1/1/2000

Page: 2 of 3
 Report: 12650M.rpt
 Company: 0060

Materials Pick List

| Work Order ID | Status | Company | Part to Build | Original Qty | Current Qty | Qty Remaining | Planned Start-End | WO Type |
|--------------------------------|---------|--------------|-----------------|--------------|-------------|---------------|---------------------|---------------|
| WO001 | Active | 0060 | 0RCRANK-ASSMBLY | 100 | 100 | 100 | 1/1/2000 - 1/5/2000 | Manufacturing |
| Component ID | Site ID | Bin Location | Stk Unit | Remaining | Date Req'd | Qty Picked | Picked By | Notes |
| 0RCRANK Bicycle Crank | 200 | 00 | EA | 100 | 2/9/2005 | | | |
| 0RPEDAL Retro Bicycle Pedal | 200 | 00 | EA | 200 | 2/9/2005 | | | |
| 0RNUT Hex Nut | 200 | 00 | EA | 200 | 2/9/2005 | | | |
| 0RBOLT Carriage Bolts | 200 | 00 | EA | 200 | 2/9/2005 | | | |

Date: Wednesday, February 09, 2005
 Time: 11:44:53AM
 User: SYSADMIN

Contoso, Ltd
 Shop Packet-Traveler
 Period: - As of: 1/1/2000

Page: 3 of 3
 Report: 12650M.rpt
 Company: 0060

Routing

| Work Order ID | Status | Company | Part to Build | Original Qty | Current Qty | Qty Remaining | Planned Start-End | WO Type | | | |
|---------------|--------------|-------------|-----------------|---------------|-------------|-------------------|---------------------|---------------|-------------|-------------|-------|
| WO001 | Active | 0060 | 0RCRANK-ASSMBLY | 100 | 100 | 100 | 1/1/2000 - 1/5/2000 | Manufacturing | | | |
| Routing Step | Operation ID | Work Center | Type | Planned Start | Labor Class | Budgeted Step Hrs | Time In | Time Out | Total Hours | Recorded By | Notes |
| 10 | SETUP | ASSEMBLY1 | Setup | 2/9/2005 | ASSEMBLERS | 250.000 | | | | | |
| 20 | DRILL | DRILL1 | Run | 2/9/2005 | MACHINIST | 10.000 | | | | | |
| 30 | ASSEMBLE | ASSEMBLY1 | Run | 2/9/2005 | ASSEMBLERS | 10.000 | | | | | |
| 40 | INSPECT | QC1 | Run | 2/9/2005 | INSPECTORS | 5.000 | | | | | |

Order Management Sample Reports

This section includes information about the most common Order Management reports. Samples of each report are also included.

- [Order Types](#)
- [Packing Slip](#)
- [Invoice](#)
- [Sales Journal](#)
- [Sales Order by Customer](#)
- [Back Orders](#)

Order Types (40.201.00)

Crystal Report name

40201.rpt

Possible Sort/Select Options

Order Type
Behavior

Order types are the master list for order types detailing the steps of the order cycle. Details include accounts and sub accounts used for the order type, document numbering, order steps and settings, as well as related printer information.

Report Formats

- n/a

Data Entry Screen

Order Types (40.200.00)

Order Types (40.201.00)

Date: Wednesday, February 09, 2005
 Time: 11:29AM
 User: SYSADMIN

Contoso, Ltd
 Order Types - Standard

Page: 1 of 2
 Report: 40201.rpt
 Company: 0060

Order Type: SO Sales Order

Standard Order Type: True

Active: True
 Behavior: Standard Order
 Cancel Days: 365
 Ship To Type: Customer

Require Lot and Serial Numbers at Order Entry Time: False
 Order Details Approval Required: False
 Technical Approval Required: False
 Manual Release Required: False
 Default RMA Disposition:

Prefix: O
 Last Number: 0005143
 Invoice Numbers: I
 Shipper IDs: S

Share with Order Type

Share with Accounts Receivable

False

Account
 Sales: 3030 Sales/Income
 Line Discount: 3050 Discounts Allowed-Trade
 Whole Order Discount: 3050 Discounts Allowed-Trade
 COGS: 4150 Cost of Goods Sold
 Freight: 3070 Freight Income
 Misc Charges: 3080 Miscellaneous Income

Sub Account
 99-999-99-99-99-9 Default
 99-999-99-99-99-9 Default
 99-999-99-99-99-9 Default
 99-999-99-99-99-9 Default
 99-999-99-99-99-9 Default

| Seq | Description | Status | Auto | Credit Check | Print Notes | Function ID | Function Class | Credit Chk Prog | Report Prog | Skip To | Prompt | Auto Pgm ID | Auto Proc |
|------|--------------------------|----------|-------|--------------|-------------|-------------|----------------|-----------------|-------------|---------|--------|-------------|------------------------|
| 0100 | Enter Order | Required | False | True | False | 4010000 | 0100 | True | False | | | | |
| 0110 | Release Order | Required | True | True | False | 4010000 | 0200 | True | False | | | | ADG_AutoRelease_Order |
| 0200 | Print Order Confirmation | Bypass | True | False | True | 4061000 | | True | True | | | 4061000 | |
| 0230 | In Process (see Shipper) | Required | False | True | False | 4041000 | | True | False | | | | |
| 0300 | Enter Shipper | Bypass | False | True | False | 4011000 | 0100 | True | False | | | | |
| 0610 | Print Packing Slip | Optional | False | True | False | 4066000 | | True | True | | | 4066000 | |
| 0720 | Confirm Shipment | Required | False | False | False | 4011000 | 0550 | False | False | | | | |
| 0800 | Release for Update | Required | True | False | False | 4043000 | 0100 | False | False | | | | ADG_Release_for_Update |
| 0810 | Update Shipper | Required | False | False | False | 4043000 | 0200 | False | False | | | | |
| 0820 | Print Invoice | Optional | False | False | True | 4068000 | | False | True | | | 4068000 | |

Packing Slip (40.660.00)

Crystal Report name

40660.rpt

This report prints packing slip forms after orders are released for packing. Assuming proper supporting systems, it may be printed, faxed or emailed.

Possible Sort/Select Options

Inventory ID
Shipper Number
Warehouse Bin Location

Report Formats

- Standard
- Warehouse Bin Location Order

Data Entry Screen

Shippers (40.11.000)

Packing Slip (40.660.00)



Wholesale Office Supply
 12498 Enterprise Parkway
 Chicago, IL 60606
 Phone: (312) 555-1212
 Fax: (312) 555-1515

PACKING SLIP

Shipper ID S0009872
 Sales Order No. O0005143
 Order Type Sales Order
 Customer ID CT0100

| BILL TO: | SHIP TO: |
|---|---|
| Denise Denise Smith 400 West Main St. Suite 435 Chicago, IL 45474 | Denise Denise Smith 400 West Main St. Suite 435 Chicago, IL 45474 |

PAGE 1

| F.O.B. POINT | | SHIP VIA | | ORDERED BY | | CUSTOMER P.O. NO. | |
|--------------|--|--------------|-------|-------------|---------------|-------------------|---------|
| Destination | | Ground | | | | | |
| ORDER DATE | TERMS | SALES PERSON | | SITE | SHIP COMPLETE | | |
| 1/1/2000 | 2/10 Net 30 | Bryan Walton | | LA | No | | |
| LINE | PART NUMBER | QUANTITY | UNITS | QTY SHIPPED | QTY BO | BIN LOCATION | BIN QTY |
| 00001 | HON-674L-S 600 Series Wide Lateral Four Drawer File Cabinet | 322 | EA | 200 | 122 | 02B04 | 200 |
| 00002 | HON-674L-L 600 Series Wide Lateral Four Drawer File Cabinet | 104 | EA | 45 | 59 | 02B04 | 45 |
| 00003 | HON-675L-Q 600 Series Wide Lateral Five Drawer File Cabinet | 350 | EA | 300 | 50 | 02B04 | 300 |

| | | | |
|--------------|----------------------|-----------|----------------------|
| Boxes | <input type="text"/> | Pulled | <input type="text"/> |
| Total Weight | <input type="text"/> | Inspected | <input type="text"/> |
| Charges | <input type="text"/> | Packed | <input type="text"/> |

Invoice (40.680.00)

Crystal Report name

40680.rpt

Possible Sort/Select Options

Inventory ID
Warehouse Bin Location

Data Entry Screen

Shippers (40.11.000)

Run Invoice (40.680.00) to create and print invoices when 1) consolidated invoicing is not enabled, or 2) consolidated invoicing is enabled and Consolidate Invoice is not selected on the Other Information tab of Shippers (40.110.00) for one or more shippers. Invoice (40.680.00) creates a separate Accounts Receivable document for each shipper.

Note: Whether you use Consolidated Invoice (40.682.00) or Invoice (40.680.00), you must run the Sales Journal (40.690.00) report to create the appropriate Accounts Receivable documents and Inventory issue transactions.

Note: If you are using Solomon Project Management and Accounting, then when updating Inventory and Accounts Receivable, the accounts receivable batch carries projects from shipper headers, and each accounts receivable transaction carries the account, project, and task from the shipper line that has been billed. The inventory batch carries inventory sales transactions. These batches may be automatically or manually released. When released, any project-related transactions become available to Project Controller's Financial Transaction Transfer (PA.TRN.00) for transfer. When Automatic Financial Transaction Transfer is selected on the PC Options and Setup tab of Project Controller Setup (PA.SET.00), the Financial Transaction Transfer for the inventory transactions occurs automatically as the last step of the inventory batch release.

Report Formats

- Standard
- Solomon Pre-printed Form

Invoice (40.680.00)



Wholesale Office Supply
 12498 Enterprise Parkway
 Chicago, IL 60606
 Phone: (312) 555-1212
 Fax: (312) 555-1515

| INVOICE | |
|-------------|-------------|
| Invoice No. | I0009394 |
| Date | 1/5/2000 |
| Order No. | |
| Shipper ID | S0009871 |
| Order Type | Sales Order |
| Customer ID | CT0100 |

| BILL TO: | SHIP TO: |
|---|---|
| Denise Denise Smith 400 West Main St. Suite 435 Chicago, IL 45474 | Denise Denise Smith 400 West Main St. Suite 435 Chicago, IL 45474 |

PAGE 1

| F.O.B. POINT | SHIP VIA | ORDERED BY | CUSTOMER P.O. NO. |
|--------------|-------------|--------------|-------------------|
| Destination | Ground | | |
| ORDER DATE | TERMS | SALES PERSON | SITE |
| 1/1/2000 | 2/10 Net 30 | Bryan Walton | LA Los Angeles |

| PART NUMBER | QTY ORDERED | UNITS | QTY SHIPPED | QTY BO | PRICE | DISC % | EXT. PRICE |
|---|-------------|-------|-------------|--------|---------|--------|------------|
| HON-672L-L 600 Series Wide Lateral Two Drawer File Cabinet | 0 | EA | 27 | 0 | 380.000 | 1.50 | 10,106.10 |
| HON-672L-P 600 Series Wide Lateral Two Drawer File Cabinet | 0 | EA | 19 | 0 | 380.000 | 1.50 | 7,111.70 |
| HON-672L-Q 600 Series Wide Lateral Two Drawer File Cabinet | 0 | EA | 125 | 0 | 380.000 | 1.50 | 46,787.50 |

| | |
|---------------------|------------------|
| Sales Total | 64,005.30 |
| Shipping & Handling | 0.00 |
| Misc. Charges | 0.00 |
| Tax Total | 4,960.41 |
| | <u>68,965.71</u> |
| Less Paid Amount | 5,000.00 |
| TOTAL | 63,965.71 |

Sales Journal (40.690.00)

Crystal Report name

40690.rpt

The Sales Journal (40.690.00) is the key and final function in the order processing cycle. It posts invoices and memos from Order Management into Accounts Receivable and records the corresponding item usage in Inventory.

Possible Sort/Select Options

n/a

The Sales Journal (40.690.00) report lists all closed shippers that have not previously updated Inventory on-hand quantities or been posted to Accounts Receivable. Inventory batches and Accounts Receivable batches are created at the time Sales Journal (40.690.00) is executed. The inventory batches and accounts receivable batches may be manually or automatically released to update Inventory on-hand quantities and post to Accounts Receivable.

Data Entry Screen

Sales Orders (40.100.00)

Shippers (40.110.00)

Report Formats

- n/a

Sales Journal (40.690.00)

Date: Wednesday, February 09, 2005
 Time: 10:10AM
 User: SYSADMIN

Contoso, Ltd
Sales Journal - Standard

Page: 1 of 1
 Report: 40690.rpt
 Company: 0060

| Invoice No | ShipperID Ship-to Name | Order No | Type Ship Date | Customer ID Invoice Date | AR Batch IN Batch Payment Batch | Merch Amt | Cost Amt | GP% | Total Order Disc Amt | Tax Amt | Frht Amt | Prem Frt Amt | Misc Amt | Invoice Amt |
|-------------------------------------|---------------------------|----------|-------------------|-----------------------------|---------------------------------------|-----------------|-----------------------------|--------------|-------------------------|-------------|-------------|-----------------|-------------|-----------------|
| Sales Journal ID: 0000000001 | | | | | | | | | | | | | | |
| I0009387 | S0009866 Randy Reeves | O0005139 | INVC 1/2/2000 | C300 1/2/2000 | 000123 000013 | 1,900.00 | 1,500.00 | 21.05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,900.00 |
| I0009388 | S0009867 Randy Reeves | O0005140 | INVC 1/2/2000 | C300 1/2/2000 | 000123 000013 | 1,900.00 | 1,500.00 | 21.05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,900.00 |
| Totals | | | | | | 3,800.00 | 3,000.00[*] | 21.05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,800.00 |

* Costs on this report are estimates until the associated IN batch has been released.

Sales Orders By Customer (40.741.00)

Crystal Report name

40741.rpt

List of open/closed orders by customer. The sale order information includes sales order header and details. Specifically, quantities ordered, shipped and backordered. Also included are customer information as well as order totals.

Possible Sort/Select Options

Customer ID
Order Number

Report Formats

Data Entry Screen

Sales Orders (40.010.00)

- Details by Customer
- Details by Customer – Multi-Currency
- Summary by Customer
- Summary by Customer – Multi-Currency

Sales Orders By Customer (40.741.00)

Date: Wednesday, February 09, 2005
 Time: 11:16AM
 User: SYSADMIN

Contoso, Ltd
 Sales Orders By Customer - Details By Customer

Page: 1 of 1
 Report: 40741.rpt
 Company: 0060

| Order No | Order Type | Status | Order Date | Customer | Cust Order No | Salesperson | Terms | | | | | | | | |
|---|------------------|-----------------|----------------|---------------------|--------------------|---------------|----------------|-----------------------|------------------|------------------|------------------|-----------------|-------------|-----------------|-------------------|
| O0005143 | SO | Open | 1/1/2000 | CT0100 Denise Smith | | BW | 01 2/10 Net 30 | | | | | | | | |
| Line | Part Number | Quantity | Units | Qty Shipped | Qty BO | List Price | Sls Price | Disc | Taxable | Comm Cost | Site | Line Ext | | | |
| 00001 | HON-673L-L | 0 | EA | 0 | 0 | 0.000 | 495.000 | 1.50 | No | 0.000 | LA | 0.00 | | | |
| 600 Series Wide Lateral Three Drawer File Cabinet | | | | | | | | | | | | | | | |
| | Sched Ref | Req Date | Qty Ord | Prom Date | Qty Shipped | Qty BO | Site ID | Ship Address | Ship Via | Drop Ship | Hold | Prem Frt | | | |
| | 00001 | 2/9/2005 | 0 | 2/9/2005 | 0 | 0 | LA | Cust: CT0100; DEFAULT | UPS | No | No | No | | | |
| 00002 | HON-674L-S | 322 | EA | 200 | 122 | 0.000 | 622.000 | 1.50 | Yes | 0.000 | LA | 197,279.74 | | | |
| 600 Series Wide Lateral Four Drawer File Cabinet | | | | | | | | | | | | | | | |
| | Sched Ref | Req Date | Qty Ord | Prom Date | Qty Shipped | Qty BO | Site ID | Ship Address | Ship Via | Drop Ship | Hold | Prem Frt | | | |
| | 00001 | 1/1/2000 | 322 | 1/1/2000 | 200 | 122 | LA | Cust: CT0100; DEFAULT | UPS | No | No | No | | | |
| 00003 | HON-674L-L | 104 | EA | 45 | 59 | 0.000 | 622.000 | 1.50 | Yes | 0.000 | LA | 63,717.68 | | | |
| 600 Series Wide Lateral Four Drawer File Cabinet | | | | | | | | | | | | | | | |
| | Sched Ref | Req Date | Qty Ord | Prom Date | Qty Shipped | Qty BO | Site ID | Ship Address | Ship Via | Drop Ship | Hold | Prem Frt | | | |
| | 00001 | 1/1/2000 | 104 | 1/1/2000 | 45 | 59 | LA | Cust: CT0100; DEFAULT | UPS | No | No | No | | | |
| 00004 | HON-675L-Q | 350 | EA | 300 | 50 | 0.000 | 804.000 | 1.50 | Yes | 0.000 | LA | 277,179.00 | | | |
| 600 Series Wide Lateral Five Drawer File Cabinet | | | | | | | | | | | | | | | |
| | Sched Ref | Req Date | Qty Ord | Prom Date | Qty Shipped | Qty BO | Site ID | Ship Address | Ship Via | Drop Ship | Hold | Prem Frt | | | |
| | 00001 | 1/1/2000 | 350 | 1/1/2000 | 300 | 50 | LA | Cust: CT0100; DEFAULT | UPS | No | No | No | | | |
| | | | | Total Merch: | 538,176.42 | Disc | 0.00 | Freight: | 10,763.53 | Tax: | 42,542.85 | Payment: | 0.00 | Bal Due: | 591,482.80 |

Back Orders (40.745.00)

Crystal Report name

40.745.rpt

Possible Sort/Select Options

Customer ID
Order Number
Inventory ID

Data Entry Screen

n/a

Back Orders (40.745.00) shows sales orders that have backordered quantities. Report shows back orders by order. Detail lines include inventory id, quantities ordered, shipped and backordered as well as invoice amount.

Report Formats

- Detail by Customer – this format shows the information sorted first by Customer and then by Order Number
- Detail by Inventory – this format displays the information by Inventory ID and Sales Order Number.

Back Orders (40.745.00)

Date: Wednesday, February 09, 2005
 Time: 11:10AM
 User: SYSADMIN

Contoso, Ltd
Back Orders - Details By Customer

Page: 1 of 1
 Report: 40745c.rpt
 Company: 0060

| Order No | Order Type | Status | Order Date | Customer | Cust Order No | Salesperson | Terms | | | | | | |
|----------|--|----------|------------|---------------------|---------------|-------------|----------------|------|---------|-----------|------|------------|--|
| 00005143 | SO | Open | 1/1/2000 | CT0100 Denise Smith | | BW | 01 2/10 Net 30 | | | | | | |
| Line | Part Number | Quantity | Units | Qty Shipped | Qty BO | List Price | Sls Price | Disc | Taxable | Comm Cost | Site | Line Ext | |
| 00002 | HON-674L-S 600 Series Wide Lateral Four Drawer File Cabinet | 322 | EA | 200 | 122 | 0.000 | 622.000 | 1.50 | Yes | 0.000 | LA | 197,279.74 | |
| 00003 | HON-674L-L 600 Series Wide Lateral Four Drawer File Cabinet | 104 | EA | 45 | 59 | 0.000 | 622.000 | 1.50 | Yes | 0.000 | LA | 63,717.68 | |
| 00004 | HON-675L-Q 600 Series Wide Lateral Five Drawer File Cabinet | 350 | EA | 300 | 50 | 0.000 | 804.000 | 1.50 | Yes | 0.000 | LA | 277,179.00 | |

Purchasing Sample Reports

This section includes information about the most common Purchasing reports. Samples of each report are also included.

- [Purchase Order](#)
- [Receipts Register](#)
- [Unvouchered Receipts](#)

Purchase Order (04.600.00)

Crystal Report name

04600.rpt

Possible Sort/Select Options

Purchase Order Number
as Requisition Number
Vendor ID
Buyer ID

Use the Purchase Order (04.600.00) report to print orders with purchase order status. If you want to print orders with an Open Order status, change their status from Open Order to Purchase Order in Purchase Orders (04.250.00). You can print purchase orders on multi-part forms and use the various form parts as receivers, accounting control forms, put-away slips, etc.

Report Formats

Data Entry Screen

Purchase Order
(04.250.00)

- Standard - Plain Paper is designed with lines and graphics to print on plain white stock.
- Solomon Pre-printed Form is designed to print on a preprinted form.

Purchase Order (04.600.00)



Accounts Payable
 100 Main St.
 Suite 100
 Chicago, IL 60606
 Phone: (312) 555-1212
 Fax: (312) 555-1515

| PURCHASE ORDER | |
|--------------------|---------------|
| Purchase Order No. | 000010 |
| Revision No. | 1 |
| Date | 1/1/2000 |
| Order Type | Regular Order |
| Vendor ID | V00152 |

| | |
|---|--|
| TO: V00152 VENDOR Findlay, OH 12345 | SHIP TO: Receiving Dock 100 Main St. Door 100-B Chicago, IL 60606 |
| BILL TO: Accounts Payable 100 Main St. Suite 100 Chicago, IL 60606 | |

Confirm to: PAGE 1

| | | |
|---------------------|-----------------|--------------|
| F.O.B. POINT | SHIP VIA | BUYER |
| | | |
| ORDER DATE | | TERMS |
| 1/1/2000 | | 2/10 Net 30 |

| LINE | PART NUMBER | QUANTITY | UNITS | DATE REQUIRED | PRICE | EXT. PRICE |
|------|---|----------|-------|---------------|---------|------------|
| 1 | HON-672L-L 600 Series Wide Lateral Two Drawer File Cabinet | 22 | EA | 1/1/2000 | 300.000 | 6,600.00 |
| 2 | HON-672L-P 600 Series Wide Lateral Two Drawer File Cabinet | 13 | EA | 2/1/2000 | 300.000 | 3,900.00 |

| | |
|--------------|------------------|
| TOTAL | 10,500.00 |
|--------------|------------------|

Receipts Register (04.650.00)

Crystal Report name

04650.rpt

Possible Sort/Select Options

Company ID
Purchase Order Number
Receipt Number
Vendor ID

Data Entry Screen

Receipt/Invoice Entry
(04.010.00)

The Receipts Register (04.650.00) report lists the purchase order receipt records currently maintained by Solomon as they were originally entered in Receipt/Invoice Entry (04.010.00). Use Receipts Register (04.650.00) to review information for all or selected purchase order receipts.

Report Formats

- **Summary:** Generate the report in a summarized format that includes the following information for each purchase order: receipt number and date, purchase order number, vendor ID, purchase order batch number and status, period entered and released, accounts payable document information, and receipt amount.
- **Detail:** Generate the report in a header-detail format that includes all summary information plus transaction detail line information for each receipt such as item IDs, lot or serial numbers, units and quantities received, etc.
- **Detail Only:** Generate the report in a detail-only format with all transaction detail lines listed sequentially by inventory item ID and minimal summary information.
- **Summary, Multi-Currency:** Generate the report in a summarized format that includes multiple-currency information.
- **Detail, Multi-Currency:** Generate the report in a header-detail format that includes multiple-currency information.
- **Detail only, Multi-Currency:** Generate the report in a detail-only format that includes multiple-currency information.

Receipts Register (04.650.00)

Date: Wednesday, February 09, 2005
 Time: 10:46AM
 User: SYSADMIN

Contoso, Ltd
Receipts Register - Detail
 Period: 01-00 As of: 2/9/2005

Page: 1 of 1
 Report: 04650D.rpt
 Company: 0060

| Receipt Nbr | 000003 | Vendor ID | V00152 Adventure Works | Per Entered | 01-00 | Doc Ref Nbr | 000093 | Invoice Date | 2/9/2005 | |
|---|----------------------------|----------------|------------------------|--------------|-------------------|-------------------|------------|----------------|-----------------------|---------------|
| Date | 1/5/2000 | Batch Nbr | 000015 | Per Post | 01-00 | Doc Type | Voucher | Batch | 000015 | |
| PO Nbr | 000010 | Batch Status | Completed | Receipt Type | Receipt | Invoice Nbr | | | | |
| Inventory ID | Site | Vendor Item ID | Warehouse Location | Unit Rcvd | Quantity Received | Conversion Factor | Stock Unit | Stock Quantity | Unit Cost (Rcvd Unit) | Extended Cost |
| HON-672L-L | LA Los Angeles | | 01A01 | EA | 17 | 1 | EA | 17 | 300.000 | 5,100.00 |
| 600 Series Wide Lateral Two Drawer File Cabinet | | | | | | | | | | |
| Account: | 1210 Inventory-Merchandise | Sub: | 00-000-00-00-00-0 | Default test | | | | | | |
| HON-672L-P | LA Los Angeles | | 01A01 | EA | 6 | 1 | EA | 6 | 300.000 | 1,800.00 |
| 600 Series Wide Lateral Two Drawer File Cabinet | | | | | | | | | | |
| Account: | 1210 Inventory-Merchandise | Sub: | 00-000-00-00-00-0 | Default test | | | | | | |

Receipt Amount Total 6,900.00

| Receipt Nbr | 000006 | Vendor ID | V00152 Adventure Works | Per Entered | 01-00 | Doc Ref Nbr | 000095 | Invoice Date | 2/9/2005 | |
|---|----------------------------|----------------|------------------------|--------------|-------------------|-------------------|------------|----------------|-----------------------|---------------|
| Date | 1/9/2000 | Batch Nbr | 000018 | Per Post | 01-00 | Doc Type | Voucher | Batch | 000018 | |
| PO Nbr | 000010 | Batch Status | Completed | Receipt Type | Receipt | Invoice Nbr | | | | |
| Inventory ID | Site | Vendor Item ID | Warehouse Location | Unit Rcvd | Quantity Received | Conversion Factor | Stock Unit | Stock Quantity | Unit Cost (Rcvd Unit) | Extended Cost |
| HON-672L-L | LA Los Angeles | | 01A01 | EA | 1 | 1 | EA | 1 | 300.000 | 300.00 |
| 600 Series Wide Lateral Two Drawer File Cabinet | | | | | | | | | | |
| Account: | 1210 Inventory-Merchandise | Sub: | 00-000-00-00-00-0 | Default test | | | | | | |
| HON-672L-P | LA Los Angeles | | 01A01 | EA | 2 | 1 | EA | 2 | 300.000 | 600.00 |
| 600 Series Wide Lateral Two Drawer File Cabinet | | | | | | | | | | |
| Account: | 1210 Inventory-Merchandise | Sub: | 00-000-00-00-00-0 | Default test | | | | | | |

Receipt Amount Total 900.00

Report Total 7,800.00

Unvouchered Receipts (04.700.00)

Crystal Report name

04700.rpt

Possible Sort/Select Options

Receipt Number

Status

Vendor ID

The Unvouchered Receipts (04.700.00) report provides an unvouchered receipts-to-purchase orders comparison. It is a detailed listing, sorted in receipt number order, of all receipts with a voucher status of Not Vouchered, Partially Vouchered, Fully Vouchered, or Future Vouchered.

The following example illustrates when a receipt will appear on the Unvouchered Receipts (04.700.00) report with a status of Future Vouchered:

Data Entry Screen

Receipt/Invoice Entry
(04.010.00)

1. Purchase Order 123 is entered and saved in Purchase Orders (04.250.00) with a date in January 2003.
2. A receipt for Purchase Order 123 is entered and released in Receipt/Invoice Entry (04.010.00). January 2003 is entered in Period to Post. A February 2003 date is entered in Receipt Date.
3. The voucher for this receipt is released in Accounts Payable with a February 2003 date.
4. In Unvouchered Receipts (04.700.00), a beginning/ending period of January 2003 is entered.

When the report is printed, the receipt for Purchase Order 123 will be printed with a status of Future Vouchered. The system will look for receipts that took place within the period of January 2003 (the beginning/ending period). Since the receipt has a period-to-post date of January, it is selected. However, the voucher was not released in Accounts Payable until February 2003. Hence, it receives the Future Vouchered status.

Report Formats

- n/a

Unvouchered Receipts (04.700.00)

Date: Wednesday, February 09, 2005
 Time: 10:51AM
 User: SYSADMIN

Contoso, Ltd
Unvouchered Receipts - Standard
 Period: 01-00 As of: 1/1/2000

Page: 1 of 1
 Report: 04700.rpt
 Company: 0060

| | | | | | | | | | |
|-----------------|--------|-----------|---------------|--------------|----------|----------------|----------------|-------------|----------|
| Receipt Nbr | 000003 | PO Number | 000010 | Receipt Date | 1/5/2000 | Period Entered | 01-00 | Receipt Amt | 6,900.00 |
| Receipt Bat Nbr | 000015 | Vendor ID | V00152 VENDOR | | | Terms | 01 2/10 Net 30 | | |

| | | Warehouse | | | | Unvouchered | Unit | Unvouchered |
|--|------------------------|--------------|------------------|---------------|--|-------------|---------|-------------|
| Inventory ID | Site | Bin Loc | Specific Cost ID | Status | | Qty | Cost | Cost |
| HON-672L-L 600 Series Wide Lateral Two Drawer File Cabinet | LA | 01A01 | | Not Vouchered | | 17 | 300.000 | 5,100.00 |
| Account: 1210 Inventory-Merchandise | Sub: 00-000-00-00-00-0 | Default test | | | | | | |
| HON-672L-P 600 Series Wide Lateral Two Drawer File Cabinet | LA | 01A01 | | Not Vouchered | | 6 | 300.000 | 1,800.00 |
| Account: 1210 Inventory-Merchandise | Sub: 00-000-00-00-00-0 | Default test | | | | | | |

Total Receipt Amount 6,900.000

| | | | | | | | | | |
|-----------------|--------|-----------|---------------|--------------|----------|----------------|----------------|-------------|----------|
| Receipt Nbr | 000004 | PO Number | 000010 | Receipt Date | 1/5/2000 | Period Entered | 01-00 | Receipt Amt | 1,200.00 |
| Receipt Bat Nbr | 000016 | Vendor ID | V00152 VENDOR | | | Terms | 01 2/10 Net 30 | | |

| | | Warehouse | | | | Unvouchered | Unit | Unvouchered |
|--|------------------------|--------------|------------------|---------------|--|-------------|---------|-------------|
| Inventory ID | Site | Bin Loc | Specific Cost ID | Status | | Qty | Cost | Cost |
| HON-672L-L 600 Series Wide Lateral Two Drawer File Cabinet | LA | 01A01 | | Not Vouchered | | 1 | 300.000 | 300.00 |
| Account: 1210 Inventory-Merchandise | Sub: 00-000-00-00-00-0 | Default test | | | | | | |
| HON-672L-P 600 Series Wide Lateral Two Drawer File Cabinet | LA | 01A01 | | Not Vouchered | | 3 | 300.000 | 900.00 |
| Account: 1210 Inventory-Merchandise | Sub: 00-000-00-00-00-0 | Default test | | | | | | |

Total Receipt Amount 1,200.000

| | | | | | | | | | |
|-----------------|--------|-----------|---------------|--------------|----------|----------------|----------------|-------------|----------|
| Receipt Nbr | 000005 | PO Number | 000010 | Receipt Date | 2/9/2005 | Period Entered | 01-00 | Receipt Amt | 1,500.00 |
| Receipt Bat Nbr | 000017 | Vendor ID | V00152 VENDOR | | | Terms | 01 2/10 Net 30 | | |

| | | Warehouse | | | | Unvouchered | Unit | Unvouchered |
|--|------------------------|--------------|------------------|---------------|--|-------------|---------|-------------|
| Inventory ID | Site | Bin Loc | Specific Cost ID | Status | | Qty | Cost | Cost |
| HON-672L-L 600 Series Wide Lateral Two Drawer File Cabinet | LA | 01A01 | | Not Vouchered | | 3 | 300.000 | 900.00 |
| Account: 1210 Inventory-Merchandise | Sub: 00-000-00-00-00-0 | Default test | | | | | | |
| HON-672L-P 600 Series Wide Lateral Two Drawer File Cabinet | LA | 01A01 | | Not Vouchered | | 2 | 300.000 | 600.00 |
| Account: 1210 Inventory-Merchandise | Sub: 00-000-00-00-00-0 | Default test | | | | | | |

Total Receipt Amount 1,500.000

Total Report Amount 9,600.000

Inventory Replenishment Sample Reports

This section includes information about the most common Inventory Replenishment reports. Samples of each report are also included.

- [*Expediting Reports*](#)
- [*Current Replenishment Needs*](#)
- [*Inventory Turnover*](#)

Expediting Report (41.020.00)

Crystal Report name

41020.rpt

Use the Expediting Report (41.020.00) to identify purchase orders and inventory items that require attention from the buyer or the vendor. The Expediting Report (41.020.00) lists by vendor or buyer:

Possible Sort/Select Options

Buyer
Inventory ID
Site ID

- All open purchase order lines.
- Purchase orders with late delivery.
- Purchase orders with a quantity delivered that does not equal the quantity ordered.
- Inventory items using the Reorder Point, Line Point, or EOQ replenishment policies that have stock levels that have fallen below the safety stock quantity.
- Inventory items using the MAX/MIN replenishment policy that have stock levels that have fallen below one quarter of the minimum stock level.

Data Entry Screen

n/a

Report Formats

- Quantity below safety stock organized by buyer or vendor
- Purchase orders beyond lead time organized by buyer or vendor

Expediting Report (41.020.00)

Date: Wednesday, February 09, 2005
 Time: 02:55PM
 User: SYSADMIN

Contoso, Ltd
Expediting Report - POs Beyond Lead Time By Vendor
 Period: 01-00 As of: 1/1/2001

Page: 1 of 1
 Report: 41020VPO.rpt
 Company: 0060

| PO Nbr | PO Date | Promise Date | PO Type | Status | Period Entered | Last Rcpt Date | Site | Qty Ord | Qty Rcvd | Unit Cost | Ext Cost | |
|---|-----------|--------------|---------------|----------------|----------------|----------------|----------------|--------------------------|------------|-----------|----------|-----------------|
| Vendor: VT0120 Circle | | | | | | | | | | | | |
| Inventory ID HON-673L-L 600 Series Wide Lateral Three Drawer File Cabinet | | | | | | | | | | | | |
| 000003 | 3/19/1999 | 3/19/1999 | Regular Order | Purchase Order | 10-99 | | LA Los Angeles | 25 | 0 | 346.500 | 8,662.50 | |
| | | | | | | | | Inventory Totals: | 25 | 0 | | 8,662.50 |
| Vendor: VT0123 Consolidated Messenger | | | | | | | | | | | | |
| Inventory ID UNV-14115 Hanging File Folder -- Letter Size w/ 5 tabs | | | | | | | | | | | | |
| 000004 | 3/19/1999 | 3/19/1999 | Regular Order | Purchase Order | 10-99 | | LA Los Angeles | 100 | 0 | 9.000 | 900.00 | |
| | | | | | | | | Inventory Totals: | 100 | 0 | | 900.00 |

Current Replenishment Needs (41.040.00)

Crystal Report name

41040.rpt

Use the Current Replenishment Needs (41.040.00) report to determine which sites, vendors, or companies require attention.

The Current Replenishment Needs (41.040.00) report:

Possible Sort/Select Options

Inventory ID

Vendor ID

Site ID

- Summarizes all replenishment needs by site, vendor, or company.
- Classifies replenishment needs by purchase order, transfer order, and assembly order.
- Displays the number of inventory items that have replenishment positions that have fallen below their replenishment points.
- Identifies the number of inventory items that have met their target order requirements.

Data Entry Screen

n/a

Report Formats

- By Item
- By Site
- By Transfer Site
- By Vendor

Current Replenishment Needs (41.040.00)

Date: Wednesday, February 09, 2005
 Time: 02:35PM
 User: SYSADMIN

Contoso, Ltd
 Current Replenishment Needs - By Item
 Period: 01-00 As of: 2/9/2005

Page: 1 of 1
 Report: 41040.rpt
 Company: 0060

| Inventory ID | Site | Replenishment Source Code | Replenishment Policy | Vendor | Transfer Site | Target Order Method | Target Order Requirement | Reorder Point | Qty Available Today | Replenishment Position |
|--------------------------|----------------|--|----------------------|--------------------|---------------|---------------------|--------------------------|---------------|---------------------|------------------------|
| | | HON-672L-L 600 Series Wide Lateral Two Drawer File Cabinet | | | | | | | | |
| | LA Los Angeles | Purchase Order | Max/Min | V00152 Adventure V | | | 0 | 200 | 145 | 145 |
| Inventory Totals: | | | | | | | 0 | 200 | 145 | 145 |

Inventory Turnover (41.130.00)

Crystal Report name

41130.rpt

Possible Sort/Select Options

Inventory ID

Site ID

Data Entry Screen

n/a

The Inventory Turnover (41.130.00) report shows how many times each inventory item has turned over during the previous fiscal year. An inventory item "turns over" every time an amount is sold that equals the average amount invested in that inventory item in the last fiscal year.

In other words, inventory turnover is calculated by dividing the cost of goods sold by the average investment during the past 12 months. The average investment is calculated by averaging the book values on record at the end of each of the last 12 months.

Report Formats

- n/a

Inventory Turnover (41.130.00)

Date: Wednesday, February 09, 2005
 Time: 02:32PM
 User: SYSADMIN

Contoso, Ltd
 Inventory Turnover - Standard
 Period: 01-00 As of: 1/1/2000

Page: 1 of 1
 Report: 41130.rpt
 Company: 0060

| Inventory ID | Site | Annual Cost of Goods Sold | Avg Inventory Investment | Annual Inventory Turns |
|-------------------|--|---------------------------|--------------------------|------------------------|
| Inventory ID | HON-672L-L 600 Series Wide Lateral Two Drawer File Cabinet | | | |
| | LA Los Angeles | 1,800.00 | 550.00 | 3.27 |
| | SF San Francisco | 0.00 | 0.00 | 0.00 |
| Inventory Totals: | | 1,800.00 | 550.00 | 3.27 |
| Inventory ID | HON-672L-P 600 Series Wide Lateral Two Drawer File Cabinet | | | |
| | LA Los Angeles | 1,500.00 | 325.00 | 4.62 |
| | NY New York | 0.00 | 0.00 | 0.00 |
| Inventory Totals: | | 1,500.00 | 325.00 | 4.62 |

EDI Sample Reports

This section includes information about the most common EDI reports. Samples of each report are also included.

- [EDI PO Received](#)
- [EDI & Solomon Price Discrepancies](#)

EDI PO Received (44.600.00)

Crystal Report name

44600.rpt

Possible Sort/Select Options

Customer
EDI Purchase Order
Order Number

Data Entry Screen

Inbound EDI PO Maintenance
(44.220.00)

Use the EDI PO Received (44.600.00) report to review the status of EDI purchase order records imported into the eCommerce Gateway EDI Edition module. EDI PO Received (44.600.00) comes with a summary and detail version (set by choosing the format on the Report tab of the ROI screen).

The detail version of the report displays each line item in the EDI purchase order records while the summary version shows only header information. Typically, this report is used in conjunction with templates that restrict the records reported to a single day's activity or records with a status other than Order Converted.

You can restrict the date range for the report on the Options tab. The date selected is the creation date (the date the EDI purchase order record was created by importing into eCommerce Gateway from the Common File Interface).

This is designed as an exception report to identify EDI purchase order records that need attention in order to convert them into Solomon Order Management sales orders.

Report Formats

- Summary
- Detail

EDI PO Received (44.600.00)

Date: Thursday, February 10, 2005
 Time: 12:17PM
 User: SYSADMIN

Contoso, Ltd
EDI PO Received Report - Detail
 For the Period to

Report: 4460001.rpt

| EDI PO ID | Creation Date | ConvertedDate | PO Nbr | Sales Order | PO Date | Ship Date | Cancel Date | Order Status | | | | |
|----------------------------------|---------------|---------------|-----------|---------------------|------------|------------|-------------------|---------------|------------------|---------------------|--------------|-------------|
| 000000152 | 2/10/2005 | 2/10/2005 | 124BR0211 | O0005145 | 8/2/2000 | 8/9/2002 | 9/10/2003 | Order Created | | | | |
| Customer KMART Kmart | | | | | | | | | | | | |
| | | | | <u>Order Nbr</u> | <u>Qty</u> | <u>UOM</u> | <u>UPC</u> | <u>SKU</u> | <u>Price Ext</u> | <u>Tot Discount</u> | <u>Total</u> | |
| | | | | HON-672L-L | O0005145 | 48 | EA | UPC1234672LL | | \$13,776.00 | \$0.00 | \$13,776.00 |
| | | | | <u>Order Number</u> | <u>Qty</u> | <u>UOM</u> | <u>Ship-to Id</u> | | | | | |
| | | | | O0005145 | 48 | EA | DEFAULT | | | | | |
| | | | | <u>Order Nbr</u> | <u>Qty</u> | <u>UOM</u> | <u>UPC</u> | <u>SKU</u> | <u>Price Ext</u> | <u>Tot Discount</u> | <u>Total</u> | |
| | | | | HON-672L-P | O0005145 | 24 | EA | UPC123672LP | | \$6,912.00 | \$0.00 | \$6,912.00 |
| | | | | <u>Order Number</u> | <u>Qty</u> | <u>UOM</u> | <u>Ship-to Id</u> | | | | | |
| | | | | O0005145 | 24 | EA | DEFAULT | | | | | |
| | | | | <u>Order Nbr</u> | <u>Qty</u> | <u>UOM</u> | <u>UPC</u> | <u>SKU</u> | <u>Price Ext</u> | <u>Tot Discount</u> | <u>Total</u> | |
| | | | | HON-672L-Q | O0005145 | 48 | EA | UPC1234672LQ | | \$18,768.00 | \$0.00 | \$18,768.00 |
| | | | | <u>Order Number</u> | <u>Qty</u> | <u>UOM</u> | <u>Ship-to Id</u> | | | | | |
| | | | | O0005145 | 48 | EA | DEFAULT | | | | | |
| Total For EDI PO ID | | | | 000000152 | | | | | | \$39,456.00 | \$0.00 | \$39,456.00 |
| Customer: Kmart | | | | | | | | | | \$39,456.00 | \$0.00 | \$39,456.00 |
| Grand Total: | | | | | | | | | | \$39,456.00 | \$0.00 | \$39,456.00 |

EDI/Solomon Price Discrepancies (44.610.00)

Crystal Report name

44610.rpt

Possible Sort/Select Options

EDI Purchase Order

Use the EDI/Solomon Price Discrepancy (44.610.00) report to compare the prices of line items on EDI purchase order records imported into the eCommerce Gateway EDI Edition module against the Solomon Order Management pricing tables. In this manner, you are comparing the prices sent to you by the trading partner (contained in the EDI purchase order records) to the prices you would have received if someone had entered the order by hand.

Data Entry Screen

n/a

You can restrict the date range for the report on the Options tab. The date selected is the creation date (the date the EDI purchase order record was created by importing into eCommerce Gateway from the Common File Interface).

EDI/Solomon Price Discrepancy (44.610.00) is designed as an exception report to point out EDI purchase order records where pricing differs from that in the Solomon pricing tables. The Solomon orders derived from the EDI purchase order records will have the pricing set to the EDI purchase order price if Use EDI Price is selected in the EDI Customer Maintenance (44.201.00), EDI Sales Order Defaults tab.

Report Formats

- n/a

EDI/Solomon Price Discrepancies (44.610.00)

Date: 2/10/2005

Contoso, Ltd

Report 4461000.rpt

Time: 12:12:47PM

EDI / Solomon Price Discrepancies

User SYSADMIN

For the Period 02/10/05 to 02/10/05

| Inventory ID | Quantity | UOM | EDI Price | Solomon Price | Difference | EDI Price Ext | Solomon Price Ext | Difference |
|---------------------|----------|-----------------|-----------|------------------|------------|---------------|-------------------|------------|
| EDI PO ID 000000152 | | Customer: KMART | | PO Date 1/1/1900 | | | | |
| HON-672L-L | 48.0 | EA | 287.00 | 380.00 | -93.00 | 13,776.00 | 18,240.00 | -4,464.00 |
| HON-672L-P | 24.0 | EA | 288.00 | 380.00 | -92.00 | 6,912.00 | 9,120.00 | -2,208.00 |
| HON-672L-Q | 48.0 | EA | 391.00 | 380.00 | 11.00 | 18,768.00 | 18,240.00 | 528.00 |

Records Printed: 3

Advanced Shipment Management Sample Reports

This section includes information about the most common Advanced Shipment Management reports. Samples of each report are also included.

- [*Uniform Straight Bill of Lading*](#)

Uniform Straight Bill of Lading (50.600.00)

Crystal Report name

50600.rpt

The Uniform Straight Bill of Lading (50.600.00) report is only printed via BOL Maintenance (50.010.00).

Possible Sort/Select Options

BOL Number
Shipper ID

A bill of lading is a document which is signed by a freight carrier or his agent acknowledging that goods have been shipped on board a particular vessel, trailer, boxcar, or other carrier which is bound for a particular destination. It states the terms on which the goods are to be carried. A commonly used bill of lading format is provided and may be customized to create an alternate BOL report using Crystal Reports. Goods on the report are summarized by the bill of lading class assigned to individual inventory items on the Shipping tab of Inventory's Inventory Item (10.250.00).

Data Entry Screen

BOL Maintenance
(50.010.00)

Report Formats

- n/a

Uniform Straight Bill of Lading (50.600.00)

| Company Name | |
|-------------------|-------------|
| Carrier | Post Office |
| BOL # | 3 |
| Carrier Reference | |
| Date | 02/10/05 |

Uniform Straight Bill Of Lading

| |
|----------------------|
| Apply PRO Label Here |
|----------------------|

| Shipper | |
|----------|---------------|
| Name | Los Angeles |
| Address1 | 5678 Main Ave |
| Address2 | |
| City | Los Angeles |
| State | CA |
| Zip | 66667 |
| Country | US |

| Consignee | |
|-----------|-----------------|
| Name | Randy Reeves |
| Address1 | 222 Ridge Trail |
| Address2 | |
| City | Chicago |
| State | IL |
| Zip | 12345 |
| Country | US |

| | | | |
|-------------|-----------------------|---------------|---------------------|
| 1.00 | NO CLASS ASSIGNED | 567.00 | N/A |
| 1.00 | Total Packages | 567.00 | Total Weight |

Subject to section 7 of Conditions of applicable Bill of Lading. If this shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement.

Per _____
(Signature of Consignor)

If charges are to be prepaid, write or stamp here "To Be Prepaid".

Received \$ _____
to apply in prepayment of the charges on the property described hereon.

(Agent or Cashier)

Per _____
(The signature here acknowledges only the amount prepaid)

Charges Advanced \$ _____

Received, Subject to the classifications and tariffs in effect on the date of receipt by the carrier of the property described in the Original Bill of Lading. The property described above, in apparent good order, except as noted/contents and conditions of contents of packages (unknown) marked, consigned, and destined as indicated above, which said carrier/the word carrier being understood throughout this contract as meaning any person or corporation in possession of the property under contract; agrees to carry to its usual place of delivery at said destination, if on its route otherwise to deliver to another carrier on the route to said destination. It is mutually agreed as to each carrier of all or any of said property over all or any portion of said route to destination, and as to each party, at any time interested in all or any of said property that every service to be performed above shall be subject to all the terms and conditions of the Uniform Domestic Straight Bill of Lading set forth (1) in official Southern, Western, and Illinois Freight Classifications in effect on the date hereof. If this is a rail or rail-water shipment, or (2) in the applicable motor carrier classification or tariff if this is a motor carrier shipment. Shipper hereby certifies that he is familiar with all the terms and conditions of the said Bill of Lading set forth in the classification or tariff which governs the transportation of this shipment, and the said terms and conditions are hereby agreed to by the shipper and accepted for himself and his assigns.

| | | | | |
|--|---------|-------------|---------|-------------|
| This is to certify that the above named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable regulations of the Department Of Transportation. | Shipper | Los Angeles | Carrier | Post Office |
| | Per | | Per | |
| | Date | | Date | |